



**KBH CHARTERED PROFESSIONAL ACCOUNTANTS (KBH)** is a leading Alberta-based Accounting and Advisory firm with offices in Edmonton and Provost. KBH offers a full range of services designed to meet the financial and consulting needs of our client's owner-managed businesses. This year, as we celebrate 40 years of being in business, we continue to value team growth & development, our clients, and our communities. Come and join our fast paced, energetic, and fun-filled environment!

We are currently recruiting for 1 to 2 **CO-OP Students** for **January 2022**. This would be an 8-month term in our Edmonton office. We have a young, diverse and dynamic environment which makes us a fun place to work. At KBH, our core purpose is to help people succeed. We love what we do and we want you to be a part of our team!

### **Who are we?**

We are a mid-size firm located on the southside of Edmonton. We believe that our people perform best when we set them up for success. We provide the resources and support to help them to achieve their personal goals, while working towards the firm's goals.

- 12 partners and just over 40 staff
- Service over 2,000 businesses and organizations
- Mix of audit, review, compilations, various tax valuations and special engagements
- Team environment where students engage in experiential learning
- Opportunities to provide creative and innovative solutions to our clients and the firm
- Hands-on experience with opportunities to interact with partners, managers, and clients on a regular basis

### **What do we do?**

We help people succeed, by adding value to our client's businesses with every encounter.

- Public accounting
- Personal and corporate tax
- Business valuations, mergers, and acquisitions
- Financial projections, forecasting and reporting
- Bookkeeping and payroll
- Wealth Planning

### **Who do we work for?**

We work for entrepreneurs, business owners and professionals that live, work and play in our community.

- Small and medium owner managed businesses
- Charities, non-profit organizations and professional associations
- Businesses ranging from the local corner store to large-scale manufacturing plants and everything in-between



### **What will your job be?**

You will work on files from start to finish with ongoing guidance and training from Designated Professionals. We have the environment to help you succeed.

- Work on Notice to Reader (NTRs)
- Prepare corporate tax filings for T4s and T5s
- Provide professional advice and support to clients to assist them with their requirements
- Complete corporate and personal tax returns
- Identify issues, potential solutions and make recommendations
- Maintain a good understanding of accounting software

### **How do we operate and train you?**

We believe that our people perform best when we set them up for success. We provide the resources and support to help them to achieve their personal goals, while working towards the firm's goals.

- Team environment where students engage in experiential learning
- Opportunities to provide creative and innovative solutions to our clients and the firm
- Hands on experience with opportunities to interact with partners, managers and clients on a regular basis
- Providing you with an experienced buddy and mentor to assist and support you
- Exposure to various types of client work to build a breadth of experience
- Direct feedback during or upon completion of each engagement
- Access to supervisors, managers and partners for assistance

### **Why is KBH the right fit for you?**

We believe that if you find the right fit, you are already on your way to success. We have the environment to help you succeed. Here are the reasons why:

- Ongoing feedback and a performance review
- Paid overtime (days in lieu or payout)
- Friday's off in July and August
- Free parking
- Monthly "perks" from our social committee

### **How do you apply to KBH?**

Now that you know what a great place KBH is, it is time to apply.

- Email your cover letter, resume and transcripts as one document to Human Resources at [article@kbh.ca](mailto:article@kbh.ca)
- First interviews will be done on campus or virtually and second interviews may be done at our office (if permitted) or virtually.

Please visit our website at [www.kbh.ca](http://www.kbh.ca). We thank all applicants for their interest, however only those candidates selected for an interview will be contacted.